



# CPD Policy and Activities (12 months)

Revised: 08/02/2018; JME, DAT

The Cambridge Centre for Languages aims to provide opportunities for Continuous Professional Development (CPD) which is relevant to both the individual and the needs of CCL. We are committed to helping staff develop their career and we encourage teachers and all staff to improve the quality of their performance. We welcome reflective practice to ensure high quality learning.

Any member of staff who wishes to undertake any CPD should make a proposal in writing to the Centre Director and/or Principal outlining the purpose of a course and the benefits to both the individual and CCL.

In addition to considering external training CCL will endeavour to undertake formalised internal teacher training on at least two occasions during the summer programme.

In addition to INSETT training, we provide weekly workshops with a senior teacher or Director of Studies and a pre-course CPD package which includes development tasks and reading material in preparation for the summer programme.

## **In the past 12 months CCL have enabled staff to attend the following courses:**

- Safeguarding Advanced (level 2) and Safeguarding for DSL (level 3)
- PREVENT Training for senior staff
- First Aid Training: For Management and Key workers
- Attendance at Cambridge Director of studies association (CamDoSA) monthly meetings
- Participation in English UK 2017 AGM and Conference and East Events
- Participation in CPD webinars and teacher development news
- Teacher Training session with CamDoSA

In September 2018 CCL will review our training requirements for the forthcoming 12 months.